

<http://www.indonesianmalaytexts.iinet.net.au/>

**A COURSE IN
CONVERSATIONAL INDONESIAN**
Kursus Percakapan Bahasa Indonesia
With Equivalent Malay Vocabulary

(Third Edition)

Malcolm W Mintz

© 1994, 1997, 2002 Malcolm W Mintz

Published by: Indonesian / Malay Texts and
Resources, Perth, Western Australia

First printing, third edition 2002
Second printing, third edition 2004
Third printing, third edition 2011
Online edition 2016

First published 1994 under the EPB imprint, SNP
Pan Pacific Publishing

Second edition published 1997 under the Raffles
imprint, SNP Pan Pacific Publishing

All rights reserved. No part of this publication may
be reproduced, stored in a retrieval system, or
transmitted in any form or by any means, electronic,
mechanical, photocopying, recording or otherwise,
without the prior permission of the publishers.

Cover design by: MW Mintz

ISBN 0 9580383 0 9

Set in Point 10/11 Times New Roman

Kepada
For

Pauline and Isidore

About the Author

Malcolm Mintz received his PhD in Linguistics at the University of Hawaii where he also did a minor in Southeast Asian Studies. Subsequently he spent three years teaching linguistics at University Sains Malaysia in Penang and, until recently, was employed at Murdoch University where he developed and coordinated a program of Malay and Indonesian language. Currently Dr. Mintz is an Honorary Research Fellow in School of Social and Cultural Studies, Discipline of Asian Studies, at the University of Western Australia. Dr Mintz has also taught in the United States, the Philippines and Papua New Guinea. He carries out research on the Philippines as well as Malay and Indonesian and has published a number of books and articles related to these areas.

Other Indonesian / Malay Books by the same author

A Course in Conversational Malay

An Indonesian and Malay Grammar for Students

Guided Writing for Students of Indonesian and Malay

Readings in Indonesian Culture

Listening Comprehension - Selections from Malaysian and Indonesian History

KATA PENGANTAR DAN PENGHARGAAN

Preface and Acknowledgments

The third edition of this text includes a number of corrections and additions. New to this edition is a set of exercises for the Thematic Glossary (called the Situational Glossary in previous editions) which can be found in Appendix 2. Also new is an audio CD with the dialogues recorded on individual tracks. Suggestions are given of how students can practise these dialogues in a number of ways, not only by listening, but also by repeating and taking the part of each of the speakers. The dialogues of the first lesson have been completed in each of these modes as an example. The audio CD replaces the cassette in previous editions.

It should be remembered that the aim of these materials is to teach conversational speech, and the vocabulary, structures, and situations represented have been chosen with this aim in mind. The general introduction provides details of the rationale and use of the lessons. The text may be used by students studying in a class with other students and by students studying at home on their own.

The language of the lessons has been checked on a number of occasions with native speakers of Indonesian for accuracy, authenticity, and naturalness. Where differences in opinion exist as to language usage, these are indicated in the notes following the relevant dialogue.

I would particularly like to thank Des Alwi and Eddy Yusof for their invaluable help in preparing this text. I would also like to thank Hans Beutenmuller and those who worked with him in Indonesia for checking through the entire text and offering their comments on the language chosen for the dialogues and exercises. I would also like to thank Erna Weber for her comments as she taught with the text, and Zifirdaus Adnan for checking the review exercises.

The dialogues were recorded at PTPN Rasitania Studios in Solo, Central Java. My particular thanks to the overall coordinator of the recordings, Hans Beutenmuller, the programming manager, Boya Suja'i, who also contributed to reading the dialogues, the technician, Paul Sansiano, and the other readers who gave their valuable time, Wahyu Gustipratama, Iin Ariesta, Ina Kujuma, Dahlia Nova and Ricky Yanto.

DAFTAR ISI Contents

PENDAHULUAN Introduction	... 1
FONOLOGI Phonology	... 22
PELAJARAN Lessons	... 39
Pelajaran 1 Selamat Pagi Good Morning	... 37
Pelajaran 2 Saya Kurang Mengerti I Don't Quite Understand	... 43
Pelajaran 3 Apa Ini? What Is This?	... 51
Pelajaran 4 Warna Apa? What Colour?	... 56
Pelajaran 5 Berapa Saudara? How Many Brothers And Sisters?	... 62
Pelajaran 6 Dari Mana? Where are You Coming From?	... 74
Pelajaran 7 Bagaimana Rupa Pak Ali? What Does Mr. Ali Look Like?	... 86
Pelajaran 8 Minum Kopi Drinking Coffee	... 99
Pelajaran 9 Cari Orang Looking For Someone	... 116
Pelajaran 10 Jam Berapa? What Time is It?	... 128
Pelajaran 11 Ini Teman Saya Meet My Friend	... 143
Pelajaran 12 Undangan An Invitation	... 155
Pelajaran 13 Cari Tempat Looking For a Place	... 170
Pelajaran 14 Kembalikan Buku Returning A Book	... 187
Pelajaran 15 Kebiasaan Yang Berlainan Differing Customs	... 199
Pelajaran 16 Jangan Peduli Don't Pay Any Attention	... 211
Pelajaran 17 Jalan Berhati-hati Drive With Care	... 227

Pelajaran 18	Isi Bensin Filling Up With Petrol	... 246
Pelajaran 19	Ke Dokter Seeing The Doctor	... 262
Pelajaran 20	Di Pasar At The Market	... 277
Pelajaran 21	Menumpang Mobil Getting A Lift	... 292
Pelajaran 22	Saya Tidak Lulus I Didn't Pass	... 306
Pelajaran 23	Kena Hujan Caught In The Rain	... 321
Pelajaran 24	Sudah Siap Ready	... 339
Pelajaran 25	Pesta Party	... 354

LAMPIRAN		... 376
Appendices		

Lampiran 1: Latihan Tambahan - Pelajaran		... 376
Appendix 1: Additional Exercises - Lessons		
1 Pelajaran 1-5		... 376
2 Pelajaran 6-10		... 384
3 Pelajaran 11-15		... 397
4 Pelajaran 16-20		... 403
5 Pelajaran 21-25		... 407

Lampiran 2: Latihan Tambahan - Daftar Kata 1 Bertema		... 410
Appendix 2: Additional Exercises - Glossary 1 Thematic		
1 Perasaan Dan Sifat		... 410
2 Mengemudi Mobil		... 412
3 Bagaimana Cuaca		... 417
4 Bangun/Tidur		... 420
5 Di Tepi Pantai		... 422
6 Perkawinan		... 425
7 Baju		... 428
8 Agama		... 430
9 Cuci Kain		... 432
10 Menangkap Ikan		... 433
11 Mengatur Rumah		... 436

Lampiran 3: Jawaban Kaji Ulang		... 439
Appendix 3: Answers to the Review Exercises		
1 Kaji Ulang 5.4.2		... 439
2 Kaji Ulang 10.4		... 440

3	Kaji Ulang	13.5	... 442
4	Kaji Ulang	16.4	... 444
5	Kaji Ulang	18.4	... 446
6	Kaji Ulang	20.2	... 448
7	Kaji Ulang	21.2	... 451
8	Kaji Ulang	22.4	... 453
9	Kaji Ulang	23.4	... 455
10	Kaji Ulang	25.2	... 457
11	Kaji Ulang	25.5	... 460

DAFTAR KATA ... 463

Glossaries

Daftar Kata 1	Bertema	... 464
Glossary 1	<i>Thematic</i>	
1 Perasaan Dan Sifat		... 464
Feelings and attitudes		
2 Mengemudi Mobil		... 465
Driving a car		
3 Bagaimana Cuaca		... 467
What's the weather like		
4 Bangun/Tidur		... 468
Getting up/Going to bed		
5 Di Tepi Pantai		... 469
At the beach		
6 Perkawinan		... 470
Marriage		
7 Baju		... 471
Clothing		
8 Agama		... 472
Religion		
9 Cuci Kain		... 473
Washing clothes		
10 Menangkap Ikan		... 474
Fishing		
11 Mengatur Rumah		... 475
Arranging things in the house		
Daftar Kata 2	Bahasa Inggris - Bahasa Indonesia	... 476
Glossary 2	<i>English-Indonesian</i>	
Daftar Kata 3	Bahasa Indonesia - Bahasa Inggris	... 508
Glossary 3	<i>Indonesian-English</i>	

PENDAHULUAN

Introduction

The language represented in these lessons is conversational Indonesian. It is the language variety speakers use among themselves for everyday purposes, and because of this should be useful to students in most of their encounters with people in Indonesia. For students who plan on travelling or studying in Malaysia, equivalent vocabulary expressions are given where these differ from the Indonesian.

Students should realise, however, that neither the Indonesian of Indonesia nor the Malay of Malaysia is one, single unified language. There are many variations depending on where you are and who you are talking to. There are a number of major dialect areas in Malaysia, and in Indonesia, Indonesian is noticeably influenced by various local languages, languages such as Javanese, Sundanese, Balinese, Madurese, Batak, and more than four hundred others. Many of the notes in this text indicate that certain words are more commonly used in either Indonesia or Malaysia, but this does not mean that the same words, as well as alternatives, are not used in both countries as well.

Students must go to a country prepared to learn, prepared to listen to the language around them, and prepared to adjust to the language they hear. Any set of lessons can only represent a selected part of a particular language. There is much more to learn of a language than that represented in any one text, and students should always be ready to add new language material gathered from people they themselves meet.

STYLISTIC VARIATION

Indonesian, as is the case with all languages, has a great deal of stylistic variation. The language of writing and formal speaking differs from the conversational language most noticeably in the use of the affixes which are added to nouns and verbs. Conversational Indonesian tends to make use of far fewer affixes than are used in formal speech or writing. There are also some differences in vocabulary preference and sentence structure.

Speech must be suited to the situation in which it occurs, and to the people who are present. Speaking formally in a context which calls for informal speech is just as unsuitable as speaking informally in a situation requiring formal speech.

Ideally, any person who learns a language should be able to command more than one style. Certainly all native speakers of any language are able to do this. What makes the acquisition of language styles difficult, however, is that there is no set division between various styles. There is a sliding scale from very formal to very informal, but there are no set marks along this scale. Degrees of formality or informality may be signalled by place - where you are; participants - who you are talking to; and topic - what you are talking about. These are things students must learn, just as they learn the sounds, structure, and vocabulary of the language.

These lessons teach conversational Indonesian. Where there are variations in style, or where forms are introduced which are considered more colloquial than the general level of speech contained in the lessons, these are accompanied by a note.

If the aim of the course is to teach only conversational Indonesian, then these lessons will suffice to introduce the basic structures of the spoken language. The vocabulary is sufficient for the particular situations introduced, but will need expansion for other situations as they arise. The

vocabulary load is deliberately lightened in these lessons to enable more time to be spent on structure.

It is suggested that these lessons form the major speaking component of the course. It would be best if 14 of the 25 lessons included here be studied before any other material is introduced. This will allow students to be able to both hear and speak one style of Indonesian, the style that will be most useful to them in their everyday encounters, without experiencing any confusion which might arise from the early exposure to other styles of the language. The introduction of reading and writing will expose students to a more formal Indonesian, a form which not only introduces different language structures, but also includes the affixes which are used less frequently in conversation. A complete course should include all of the various skills and styles of language competence.

A BRIEF HISTORY

Indonesian and Malay are one language with two different names. While there are differences between the two, the differences are no greater nor less than those found when comparing any two language varieties. There are, in fact, greater differences among the dialects on the Malay peninsula and Sumatra which are called "Malay" than between the two standard varieties of language called Malay and Indonesian.

Modern Malay and Indonesian evolved from a dialect spoken in the Jambi area of Sumatra during the seventh century. The language was widely used across the centuries as a lingua franca in religion and for commercial and trading purposes. It was, in other words, the language used for communication among groups of people who spoke different languages of their own.

The Dutch continued this tradition by using Malay, along with Dutch, in the colonial government administration and for communication with the general population¹. The Dutch government opened and promoted Malay language primary and secondary schools in parts of Indonesia, and in 1908 established the *Balai Pustaka*, a publishing house which provided Malay language reading materials in science and literature.

On 28 October 1928, the Second Congress of Indonesian Youth met in Jakarta and took the oath called *Sumpah Pemuda*. This was a declaration that Indonesian youth belonged to one nation, Indonesia; that they had one mother country, Indonesia; and that they had one language, Indonesian. It was at this point that Indonesian came to replace Malay as the term for what was to become the national language. In 1933, the literary magazine, *Pujangga Baru*, was established to promote Indonesian language and literature. It remained in circulation until 1941.

The First Indonesian Language Conference met in Surakarta in 1938 and passed resolutions regarding Indonesian which were to remain mainly unfulfilled until the Second World War and its aftermath. These resolutions included the establishment of an institute to study Indonesian. The aim of this study would be to create a technical vocabulary for the language, establish a new

¹ The information in this section comes primarily from the following source: Alisjahbana, S. Takdir. 1974. "Language policy, language engineering and literacy in Indonesia and Malaysia", p. 391-416, in Joshua A. Fishman, *Advances in language planning*, The Hague: Mouton

orthography (spelling system) and compose a new grammar which would incorporate the changes taking place in the language. The Congress also made a demand that Indonesian become the language of law and the medium of communication for various government bodies.

The Japanese occupation, beginning in 1942, brought about many of the changes which the Language Congress had hoped for. Firstly, Dutch was abolished as an official language and Indonesian was instituted in its place. Indonesian also became the medium of instruction in schools and universities.

In October of 1942 the Japanese initiated a Commission on the Indonesian Language with the purpose of carrying out some of the resolutions suggested by the 1938 Language Congress.

On 17 August 1945, at the end of the war, Indonesia declared her independence from the Netherlands. The constitution inaugurated at that time stipulated Indonesian as the official language of the country.

In August 1972, following a period of conflict between the two countries, Malaysia and Indonesia agreed on a common spelling system and a system of consultation for the creation of new technical vocabulary. This consultative process still continues and has led to regularising some of the more salient differences between the two language varieties.

REGIONAL LANGUAGES

While Indonesian is the national language of Indonesia, it is not the language spoken natively by the majority of its inhabitants. Speakers of the various dialects of Malay (or Indonesian) total about 23 million out of a total population of almost 248 million people². Indonesian, however, is the language of government, education and general communication among people who speak different native languages, and as a result is spoken by a vast majority of inhabitants of the archipelago. In addition, Indonesian is the dominant language of the capital city, Jakarta, many of whose older residents also speak the Malay dialect called "Betawi Malay".

Indonesia has about 720 different languages, approximately 270 of these spoken in the province of Papua (formerly Irian Jaya).

The language groups with the largest number of native speakers are found on Java: Javanese - 85 million, Sundanese - 34 million; Madura: Madurese - 14 million; Bali: Balinese - 3 million; Sulawesi: Bugis - 3 million, Makasarese - 1.6 million; Kalimantan: Banjar Malay - 3.5 million, Ngaju Dayak - 1 million; Sumatra: Malay - 4.5 million, Minangkabau - 6 million, Achenese - 3.5 million, Lampung - 1.5 million, Batak (various languages referred to as *Batak*) - 7 million; Lombok (Nusa Tenggara): Sasak - 2 million.

In Papua the largest language group is the Dani. The three main languages referred to as *Dani* have a total native speaker population of 280,000. Languages in Papua which are also comparatively large are Ekari - 100,000, Biak - 30,000, Yali - 35,000 and Moni - 20,000.

² The data cited here come from the following source: Lewis, Paul M (ed). 2009. *Ethnologue: Languages of the world*, 16th edition, Dallas, Texas: SIL International; Online version

In Maluku the language with the largest number of speakers is Ambonese Malay - 200,000, followed on Halmahera by Galela - 80,000, Ternate on the island of Ternate - 40,000 and Tidore on Tidore - 25,000, Geser on Seram Island - 35,000, Buru - 33,000 and Yamdena - 25,000 speakers. On Sulawesi, other languages which are numerically strong are Gorontalo - 900,000, Toraja - 500,000 and Muna - 300,000 speakers, and in Nusa Tenggara there is Tetum on Timor with 400,000, Manggarai and Li'o on Flores with, respectively, 500,000 and 130,000 speakers, and Bima on Sumbawa with 500,000 speakers.

There are, in addition, approximately 2 million ethnic Chinese who speak a variety of Chinese languages at home. The largest of these languages are Hokkien - 700,000 and, Hakka - 650,000, followed by Cantonese - 180,000 and Teochew. There are also about 4 million ethnic Chinese who use Indonesian as a home language.

FONOLOGI Phonology

The section on phonology presents the sound system of Indonesian. Each sound is discussed as to where it occurs in Indonesian words, how it is represented in the writing system, how it is pronounced, and how it compares to similar sounds in English.

PELAJARAN Lessons

These lessons comprise approximately 150 classroom hours of language learning. The number of hours will vary depending upon factors such as how much time is allotted for discussion and explanation, examination, and review, and most importantly, how much time is given to students to expand the exercises included in each lesson into natural conversations. A basic course should cover Lessons 1 through 14.

There is a total of 25 lessons consisting generally of four small conversations. Each lesson has a title and the conversations included in the lesson describe situations which in some way relate to that title. The conversations, however, are not static. They form a progression of situations that might reasonably represent what people might talk about given the context of the lesson.

Lessons 1-5 are set in the classroom and contain structures and vocabulary necessary for giving and requesting basic information. Lessons 6-14 are set on a university campus, and Lessons 15-25 are either set in the wider context of the community, or call for discussions set in a community context. Some element, either of person, place, action, or topic serves to tie Lessons 6-25 together in a progression from one to the other.

The major unit of the lesson is the conversation or Dialogue (*Percakapan*). Each dialogue is followed by a section on Notes (*Catatan*), Structure (*Struktur*), and Exercises (*Latihan*). Where there is extra vocabulary added to the dialogue, this follows immediately after the dialogue and is included under the heading of Additional Vocabulary (*Kata-kata Tambahan*). Where there are variations in the dialogue involving minor differences in structure, these are included under the heading Variation (*Keragaman*).

PERCAKAPAN Dialogues

The dialogue introduces the language material which is later discussed and drilled. Each dialogue presents the language of everyday situations and should be immediately useful to students studying the language both within and outside the country where it is spoken.

Presenting useful language in common situational contexts has been the overriding guide in constructing these dialogues. This is the basis of each lesson, and not progressive structural, lexical, or cultural development. The language of a particular situation is presented, then discussed and drilled. It is in the exercises that the wider use of the particular structures introduced is shown. The notes attempt to bring to the student's attention any problems associated with the language material in the dialogues, but students should ask for clarification of any points they do not understand. This is particularly important as there is no separate grammar section included in the lessons.

The dialogues attempt to isolate a finite portion of the language being studied so that it may be presented and drilled within specific bounds. Students should become familiar with the dialogues before going on to the exercises. To the right of the Indonesian of each dialogue is a translation into conversational English. A literal translation may be found in the Structure section.

KATA-KATA TAMBAHAN Additional Vocabulary

Where additional vocabulary can conveniently be introduced in the context of a particular dialogue, this is signalled by the underlining of a particular word in the dialogue. For example, in Dialogue 1.1 of Lesson 1 the opening utterance is *Selamat pagi*. *Pagi* is underlined to indicate that at least one additional vocabulary item which can occur in the same context may be found directly below in the section entitled Additional Vocabulary. If no additional vocabulary is introduced, then this section will not appear following the dialogue. In this particular instance, three vocabulary items in addition to *pagi* [morning] are introduced with their English gloss:

<i>siang</i>	noon
<i>sore</i>	afternoon
<i>malam</i>	evening, night

KERAGAMAN Variation

Under this heading are variations of particular utterances of the dialogue which involve minor structural changes. These variations, unlike those contained in the section Additional Vocabulary, contain more than just a change of word.

In general, variations are included only to present to the student a variety of ways of asking or responding to a particular question introduced in the dialogue. It is felt that with these variations students will have a greater amount of choice in performing a dialogue in a way which more closely represents what they would actually like to say, and not what they have to say because they lack vocabulary and structure.

CATATAN Notes

The notes contain all additional information which is relevant to either the structure, content or context of the dialogue. At times the discussion in the Notes is purely grammatical, giving information on the form of affixes or the meaning of particular grammatical particles. At other times the discussion is mainly cultural, indicating when certain expressions are used, where they are used, and what possible interpretations they may have. Many notes make comments on the use of particular words, often discussing them in terms of comparable English usage.

The Notes have been written for the express purpose of answering anticipated questions which may arise from the language material in the dialogue. Not all individual questions, however, can be anticipated, and it is suggested that all additional questions which arise be asked and answered during the class session. It is not anticipated that questions will be answerable in absolute terms, that is in terms of why a particular form exists or why it is used. It will, however, be possible to give an answer in terms of comparison, for example, how the use of one form relates to another in the same language, or how it relates to comparable forms in English.

STRUKTUR Structure

In the Structure section, each utterance found in the dialogue is set out with a literal English gloss. This section is meant to complement the conversational English gloss given as part of the dialogue. It is hoped that most structural features of the language, the most obvious being word order, will be clarified in this section, eliminating the need for a lengthy grammatical discussion.

Again, where there is any confusion, the student is encouraged to ask for clarification. As has been mentioned, the lessons contain dialogues which represent natural conversational language. As a result, there will naturally occur a certain amount of variation. For example, there is variation in the placement of time phrases which may occur at the beginning, middle or end of the sentence. An important question which might be raised by the student is if this variation is accompanied by any significant change in meaning. The answer, that the change in position is accompanied by a change in emphasis, much as in English, should enable the student to then turn his or her attention to other problems that arise.

LATIHAN Exercises

Following each dialogue is a set of exercises which further elaborate and expand the material presented. The exercises have two major goals. The first is to generalise the structures introduced in the dialogues to wider contexts of use. The second is to enable the student to be creative with language using the structures and vocabulary that have been introduced.

Each exercise contains language material which is cumulative. This means that the language material found in each exercise contains not only the vocabulary and structures found in the immediately preceding dialogue, but potentially the structures and vocabulary found in all the lessons which preceded it. In this way, the exercises serve to practise new material as well as to review old. All exercises should be prepared in advance before the time of the class in which they are to be performed. If this is not done, the class will move too slowly and not enough new material will be covered.

Many of the exercises rely on the use of translation. Such use will enable students to progress more rapidly in their language learning. Students will be able to use more complicated structures and express themselves more fully at an earlier stage in the language learning process.

In the beginning stages of language learning, students tend to transfer to their new language the language structures of their mother tongue. By relying on translation it is hoped that students will become acquainted quickly and easily with the Indonesian structures which are the equivalents of the English structures they already know. It must be emphasised that the equivalence which is intended is not an equivalence of words, but meaning. An attempt is made to show how equivalent meanings in particular situations are expressed in two different languages, and which structures and vocabulary are used to express this meaning.

The danger in using translation, however, is that students will rely too heavily on English and attempt a direct, word for word translation into Indonesian. The English must always be seen only as a cue to a Indonesian utterance which has, in all cases, previously been presented in the lessons.

Each exercise should be seen as the basis for a potential conversation, and as many conversations as possible should be developed within the time constraints of the class. There must be a balance, however, between drilling the new structures introduced in each dialogue, and reviewing the previous structures through these short conversations.

The exercises should be prepared at home, but the creative work of developing these into conversations should be done in class. Examples of how to extend the basic exercises into short conversations are given in Section (b) which follows.

There are four basic types of exercises contained in these lessons:

- (a) grammar
- (b) straight translation
- (c) substitution
- (d) cued conversation

(a) Grammar Exercises

The least common exercise type is the Grammar Exercise which serves to highlight particular grammatical processes such as verb and noun affixation, and reduplication. An example of this exercise type is found in Lesson 8, Dialogue 3, Exercise 5 (8.3.5). Here a model is given followed by a list of word forms which are to be treated in the same way as the model.

8.3.5	Model:	<i>makan</i>	to eat
		<i>makanan</i>	food

Based on the model, form nouns from the following verbs by adding the suffix *-an*. After forming the nouns, determine a meaning for each.

1. *bayar*
2. *pakai*
3. *kenal*

(b) Straight Translation Exercises

Straight translation is used to drill particular structures which are difficult to drill in a conversational context. These exercises contain a structural model upon which the translations are based. The most common exercise of this type contains translations from both Indonesian to English and from English to Indonesian. The translations from English to Indonesian dominate. Underlined words appearing in the model should form a part of each translation. The models are usually either Statements or Questions.

7.3.2 Statement: *Pak Ali yang pakai baju hitam.*

Translate the following statements.

1. Saya yang pakai celana biru.
2. Saya yang punya mobil besar.
3. Kami yang datang terlambat.

Make the following statements.

4. He was the one who took the train.
5. He is the one who doesn't know.

The exercise may be expanded into a short conversation in the following way. Once the student translates Number 1: "I am the one wearing blue trousers" the teacher may ask: *Mengapa pakai celana warna biru?* [Why are you wearing blue trousers?] to which the student can respond in any relevant way. Another possible question is: *Adik suka pakai celana warna apa?* [What colour trousers does your younger brother like to wear?] This conversation can be extended even further using only the vocabulary and structures introduced up to Dialogue 7.3.

It is also possible for the teacher to ask other students to direct questions to the student who is answering the exercise. Once a student answers Number 2: "I'm the one who has a big car", the teacher may ask another student to say: "Ask John if he drove to the university". Once John replies, the teacher may ask another student to say: "Ask John where he parked". Students should also be encouraged to ask their own questions if there is enough time.

There are also exercises which ask only for translations from English to Indonesian, and very rarely, from only Indonesian to English. The following are examples of these.

6.3.1 Statement: *Saya datang naik bis.*

Make the following statements.

1. I came by ship.
2. I came by bicycle.

7.5.2 Question: *Bagaimana rupa Pak Ali?*

Translate the following questions.

1. *Bagaimana kuliah bahasa Indonesia?*
2. *Bagaimana ibu datang ke sini?*

This exercise may also be expanded into a short conversation. Once the student translates Number 1: "How's the Indonesian class?" the teacher may ask: *Bagaimana?* [How is it?] to which the student then gives a relevant reply. Another possible question is: *Bagaimana kuliah bahasa Cina?* [How's the Chinese class?] After the student's reply, the teacher may ask: *Belajar bahasa apa lagi?* [What other languages do you study?]

The teacher may also ask other students to direct questions to the student. For example, the teacher may ask a student to say: "Ask Sally who she studies Chinese with?". After the reply, the teacher may ask another student to say: "Ask Sally what a particular word means in Chinese". This can continue on as long as time permits.

(c) Substitution Exercises

All substitution exercises are set in a conversational context and so require at least two students to perform them. The students are identified by letters, usually A or B. Beside each student's designation is a model utterance which the student is to say. Within some of the utterances there is a space filled by a number. Following these model utterances is a list of substitutions, again identified by number. Each word or phrase listed under a particular number in the substitutions can be used in the space filled by that same number in the model utterance. If the substitutions are given in English, then the student must find the Indonesian equivalent before proceeding with the exercise. The following is an example from Lesson 10.

- 10.1.1 A. *Cecep 1 jam berapa tadi pagi?*
 B. *Saya terlambat tadi pagi.*
Saya 1 kira-kira 2.

Substitutions

- | | |
|----------------|---------|
| 1. get up | 2. 8:00 |
| go to the bank | 8:30 |
| bathe | 10:00 |

Here, any of the phrases under substitution number 1, such as get up, go to the bank, bathe, may be substituted where number 1 appears in the model utterance. This means that both Students A and B will use this substitution once. In addition, Student B must choose a time phrase listed under substitution number 2. The phrase he or she chooses should be appropriate for the action indicated in the first substitution. After substitutions have been made, the dialogue may appear as follows:

- A. *Cecep mandi jam berapa tadi pagi?*
Saya terlambat tadi pagi.
Saya mandi kira-kira jam delapan.

Some substitution exercises are less controlled than the example presented above. In these exercises, instead of being given specific substitutions, the student is given instructions on what to say, the specific utterance being left up to the student.

- 9.1.1 A. *Lihat 1 tidak?*
 B. *Tadi dia 2.*
 A. *Di mana dia sekarang?*
 B. *3.*

Substitutions

1. Use any appropriate name or title.
2. Indicate an appropriate place or action.
3. Give an appropriate reply.

After substitutions have been made, the dialogue may appear as follows:

- A. *Lihat Tini, tidak?*
 B. *Tadi dia ada di rumah.*
 A. *Di mana dia sekarang?*
 B. *Dia pergi ke toko.*

(d) Cued Conversation Exercises

The majority of the exercises in the lessons are of the cued conversation type. In each of these exercises, a model is set up giving the utterances for the participants in the conversation. Most of these exercises are for the participation of two students. It is assumed that Student A will take the first part, and Student B the second, even though the particular utterances are not marked A and B. The model, in general, gives only one set of exchanges, but in all cases, whether stated or not, students are encouraged to extend the conversation further using previously learned knowledge.

Cued conversation exercises are of three types: Statement-Response, Question-Reply, and Exchange. In the first type a model is given for an utterance which is a statement, followed by a relevant response. In the second type a model utterance is given for a question and a relevant reply. In the third type there are at least three utterances which may involve two or three participants. Although these exercises are entitled Exchange, they are basically the same as the Statement-Response and Question-Reply exercises mentioned above with the addition of at least one further utterance. The following are examples of cued conversation exercises beginning with Statement-Response.

(i) Statement-Response

In the first example below, only the statement changes. The reply is fixed. The cue as to what Student A must say is given in English, but must be spoken in Indonesian.

6.4.1 Statement: Saya tidak punya mobil.
Response: Saya juga tidak.

Student A makes a statement repeating the underlined portion of the model and adding one of the English cues. Student B then replies using the standard response given in the model.

1. I don't have a younger sister.
2. I don't have a house.
3. I don't have a black bag.

A dialogue based on cue number 1 would appear as follows:

- A. *Saya tidak punya adik perempuan.*
- B. *Saya juga tidak.*

In the next example, the statement must follow the English cue. The response, however, is free and can be any relevant utterance.

8.1.3 Statement: Mari kita makan sekarang.
Response: Saya tidak lapar.

Student A makes a statement following the English cue and the structure of the model. Student B then responds in any appropriate manner. New information may be requested by using the structures introduced in Lesson 2.

1. Let's take off our shoes.
2. Let's bring (*bawa*) a book.
3. Let's listen to the radio first.

A possible dialogue using the first English cue is as follows:

- A. *Mari kita buka sepatu.*
- B. *Saya tidak mau.*

There are also Statement-Response exercises in which the response is partially fixed and partially free. In these exercises the student must use the underlined words in the model. The rest of the response, however, is free within the bounds of relevancy and appropriateness.

9.1.3 Statement: Saya tidak tahu di mana Tini sekarang.
Response: Saya tahu. Tini ada di sini.

Student A makes a statement following the English cue. Student B then replies positively, first following the underlined portion of the model, then going on to supply further relevant information.

1. I don't know how many brothers and sisters Yeni has.
2. I don't know where he works.
3. I didn't know Dadang was coming tonight.

A possible dialogue based on cue number 1 is:

- A. *Saya tidak tahu berapa saudara Yeni.*
- B. *Saya tahu. Delapan orang.*

For certain Statement-Response exercises, English cues are given for both the statement and the response. Cued responses have been included to facilitate the review of language material, and to show how this material may be used in different contexts. In most cases, the responses are specified as suggested and students are free to make up their own.

10.4.4 Statement: *Saya mau ikut minum.*
Response: *Tunggulah dulu.*

Student A makes a statement following the English cue. Student B then responds, also following the given cue.

- | | | |
|----|--|--------------------|
| 1. | I want to eat together (with you). | Have a seat first. |
| 2. | I want to go home together (with you). | Eat first. |
| 3. | I want to leave together (with you). | Pay first. |

The dialogue constructed from the first English cues would be as follows:

- A. *Saya mau ikut makan.*
- B. *Duduklah dulu.*

Statement-Response exercises may have partially specified responses. The following is an example of this.

11.3.2 Statement: *Ayo kita pergi ke perpustakaan sekarang.*
Response: *Saya tidak bisa. Saya ada janji.*

Student A makes a statement following the English cue. Student B then replies that he is *unable* to do something, and gives a reason. Suggested reasons are given below the statement cues, but students should feel free to give an appropriate reason of their own.

- 1. Let's go out now.
Mother told me to bathe first.
- 2. Let's go to Ahyar's house tomorrow.
I'm going to study tomorrow.
- 3. Let's have a drink later this evening.
I'm going home early this evening.

A possible dialogue based on cue number 1 is:

- A. *Ayo kita keluar sekarang.*
- B. *Saya tidak bisa keluar sekarang.
Ibu suruh saya mandi dulu.*

(ii) Question-Reply

The Question-Reply exercises follow the same format as that described for the Statement-Response exercises above, except that there is never a completely fixed reply. Replies may be completely free, partially fixed, completely specified or partially specified, as the following examples illustrate.

Completely free reply:

10.3.3 Question: *Kuliah yang mana ada di ruang kuliah 25?*
Reply: *Kuliah bahasa Arab.*

Student A asks a question following the English cue. Student B then replies in any appropriate manner.

1. Which film usually starts at 8:45?
2. Which person was born in Adelaide?
3. Which sale ends at 10:15?

A possible dialogue using cue number 1:

- A. *Film yang mana biasanya mulai jam 8:45?*
- B. *Film bahasa Indonesia.*

Partially fixed reply:

10.2.4 Question: *Mengapa Dina lapar sekarang?*
Reply: *Sebab saya tidak sempat makan tadi.*

Student A asks a question following the English cue. Student B then replies in an appropriate manner incorporating the underlined words in the model.

1. Why did you come late?
2. Why are you waiting outside?
3. Why is Ajat asking you for a cigarette?

The following is a possible dialogue using cue number 1:

- A. *Mengapa datang terlambat?*
- B. *Sebab saya tidak sempat menumpang mobil.*

Completely specified reply:

13.1.1 Question: *Ada apa Marni?*
Reply: *Saya cari ruang kuliah 25.*

Student A asks the question set out in the model. Student B then uses one of the given replies as his response.

1. I'm hungry. I want to eat.
2. My brother's crying. I don't know what I should do.
3. I just remembered that I have a class now.

The dialogue created by the first option is:

- A. *Ada apa Marni?*
- B. *Saya lapar. Saya mau makan.*

Partially specified reply:

11.4.2 Question: *Ajat sudah selesaikan pekerjaan kita?*
Reply: *Belum. Besok saya mau kerjakan.*

Student A asks Student B if something has already been done, following the English cue. Student B first answers that it still has not been done, as shown in the model, then indicates when she will do it. Suggestions for part of Student B's reply are given after the relevant statement cues.

1. Have you already spoken to Sahat?
Today ...
2. Has the show already started?
Later at 5:30 ...
3. Have you already bathed?
Now ...

A possible dialogue using cue 1 is:

- A. *Sudah berbicara dengan Sahat?*
- B. *Belum. Hari ini saya mau berbicara dengan dia.*

(iii) Exchange

The Exchange exercises follow the same formats described for the Statement- Response and Question-Reply exercises. More than a single format, however, may be included in one exercise since there are a greater number of utterances. These exercises are generally for only two participants, though there are few exercises which are for three. Three examples follow.

- 9.1.2 Exchange: A. *Tadi saya belajar bahasa Cina.*
 B. *Sekarang mau belajar apa?*
 A. *Sekarang saya mau belajar bahasa Indonesia.*

Student A makes a statement cued in English indicating what he did earlier. Student B then asks what he is going to do now. Student B's question should take into account what A has previously said. Student A then replies appropriately.

1. Earlier I had (drank) some coffee.
2. Earlier we ordered a cup of tea.
3. I put in sugar before.

A possible dialogue using cue 1 is as follows:

- A. *Tadi saya minum kopi.*
 B. *Sekarang mau minum apa?*
 A. *Sekarang saya mau minum air saja.*

- 9.3.4 Exchange: A. *Saya menunggu Tini di sini.*
 B. *Saya kurang dengar. Apa kata A?*
 C. *Kata dia, dia menunggu Tini di sini.*

Student A makes a statement following one of the English cues. Student B then asks Student C what A said, and Student C replies appropriately. Both Students B and C follow the structure of the model.

1. They left the restaurant earlier.
2. Tini and Astuti said the weather was hot.
3. Fauzi's father certainly wants to meet me later.

A possible dialogue following from cue number 1 is:

- A. *Mereka keluar dari restoran tadi.*
 B. *Saya kurang dengar. Apa kata A?*
 C. *Kata dia, mereka keluar dari restoran tadi.*

- 14.3.3 Exchange: A. *Nanti Irma nonton filem, tidak?*
 B. *Ya, kenapa?*
 A. *Boleh saya ikut?*
 B. *Boleh.*

Student A asks a question following the English cue. Student B then replies using the utterance in the model. Student A then continues the conversation, answering B's question, and Student B ends the exchange with a final reply. Student A may use *kan* in place of *tidak* to indicate that he anticipates Student B's answer and is only asking for confirmation.

1. You took my keys from the table, didn't you?
2. It was raining yesterday, wasn't it?
3. You know where Lecture Room 16 is, don't you?

The following dialogue may be constructed based on cue 1:

- A. *Pak ambil kunci saya dari meja, tidak?*
- B. *Ya, kenapa?*
- A. *Boleh kembalikan kunci itu besok?*
- B. *Boleh.*

KAJI ULANG Review

The first review exercise appears at the end of Lesson 5 and the second at the end of Lesson 10. Subsequently, these exercises appear at increasingly frequent intervals. For the review, students are given instructions on how to construct possible conversations between two people. These conversations are then written out. Answers to these exercises are provided in Appendix 3: *Jawaban Kaji Ulang* [Answers to the Review Exercises]. A sample review exercise from Lesson 5 follows. Sample answers are also provided.

Percakapan 1: Amin dan Amat

1. Amin picks something up and asks Amat what it is.
Amin: *Apa ini, Amat?*
2. Amat says: "That one?"
Amat: *Yang itu?*
3. Amin replies: "Yes, this one".
Amin: *Ya, yang ini.*
4. Amat tells Amin that it is his cassette from Indonesia.
Amat: *Itu kaset saya dari Indonesia.*
5. Amin asks Amat how many cassettes he has from Indonesia.
Amin: *Amin punya berapa kaset dari Indonesia?*
6. Amat answers that he only has five.
Amat: *Saya punya lima saja.*

LATIHAN TAMBAHAN Additional Exercises

The Additional Exercises are found in Appendix 1 and Appendix 2. These have been included to give students further chances to use language in interaction with their fellow students. There are two types of Additional Exercises, those that relate to the Lessons (Appendix 1), and those that relate to the Thematic Glossary (Appendix 2).

The additional exercises for the Lessons are presented in five groups representing each set of five lessons in the text. The exercises should be attempted after these five lessons are completed. The material contained in these exercises, however, is cumulative. While the focus is on the preceding

five lessons, each exercise implies a knowledge of material in all of the preceding lessons. A sample exercise included after Lessons 1-5 follows.

STUDENT INFORMATION FORM

Translate the various headings on the Student Information Form into Indonesian. Choose a partner and interview him or her in Indonesian to get the information required to fill in the form. When both partners have filled in their forms, they choose a new partner each. They may either exchange information with their new partner by giving a summary of the information collected or, alternatively, each partner can question the other to elicit the information each of them has collected. Relevant new vocabulary is given.

Formulir Informasi Mahasiswa
Student Information Form

_____ : _____
Name:

_____ : _____
Address:

_____ telepon: _____
Telephone number:

The additional exercises for the Thematic Glossary are presented in 11 groups which relate to the 11 sections of the Glossary. These exercises should be attempted as students work through the glossaries. It should help internalise the new terms. An sample exercise follows.

3

BAGAIMANA CUACA What's the Weather Like

SITUATIONS

Students choose a partner and perform the following exchange.

1. Student A is the pilot of an executive jet that is one hour away from landing at a regional airport. She is in touch with ground control and inquires about the landing conditions at the airport. The ground controller, Student B, describes increasingly poor weather conditions which are expected by the time Student A arrives for landing.

Student A, however, tells of a possible emergency situation in which she might run out of fuel if she is not allowed to land. She first asks for detailed information about the weather so that she can make a judgement about whether to land or not. She then asks for an alternative location and a description of the weather there.

JAWABAN KAJI ULANG Answers to the Review Exercises

Appendix 3 contains the answers to the conversations written for the *Kaji Ulang* [Review] exercises. Students should bear in mind that the sample answers given are not the only possible correct answers. There are also alternatives which should be checked with the teacher, or with other members of the community who have knowledge of the language.

DAFTAR KATA Glossaries

There are three glossaries in this text. The first is Thematic, giving Indonesian words arranged in semantic groups which expand the vocabulary contained in the Lessons. The second is an alphabetic listing of English words contained in the text and their Indonesian equivalents, and the third is an alphabetic listing of Indonesian words and their English equivalents.

(i) BERTEMA Thematic

Glossary 1 contains lists of vocabulary items which are arranged in thematic groups such as: Driving a Car, At the Beach, Feelings and Attitudes, etc. Selected vocabulary lists and the situations they represent serve to supplement the basic conversation classes and should be introduced once these classes are fairly well advanced.

(ii) BAHASA INGGRIS - BAHASA INDONESIA English - Indonesian

The English-Indonesian glossary (Glossary 2) contains a list of English equivalents of all of the Indonesian words used in the lessons. Each entry shows the Indonesian meaning and an indication of where the word first appeared in the lessons.

(iii) BAHASA INDONESIA - BAHASA INGGRIS Indonesian - English

The Indonesian-English glossary (Glossary 3) contains a list of all the Indonesian words occurring in the lessons. Shown beside each entry is the English meaning and an indication of where the word first appeared in the lessons. The examples below show how words are listed in the Indonesian-English glossary.

The majority of the words are introduced directly into the dialogues or the section on additional vocabulary. There are exceptions, however, and some words do appear first in the notes, in the exercises, and in the variations. An entry such as the following indicates that the Indonesian word *mata*, which means "eye" in English, first appeared in *Pelajaran 4, Percakapan 3* [Lesson 4, Dialogue 3]. Words appearing in the *Kata-kata Tambahan* [Additional Vocabulary] will also have this same notation since this section contains words which can substitute for those found in the dialogue.

mata eye 4.3

When words appear first as part of a Lesson title and do not appear in the dialogues for that lesson, they bear only the lesson number as part of their entry. An entry such as *berlainan* [differing] first appeared in the title of Lesson 15.

berlainan differing 15

If words appear first in the *Keragaman* [Variation] section, they have the same entry as items appearing in the Dialogue.

sendiri oneself 5.1

Words which appear first in the *Catatan* [Notes] are entered as follows. The notation indicates that *jelek* [ugly] first appeared in the Notes for Lesson 6, Dialogue 2.

jelek ugly 6.2N

Words appearing first in the *Latihan* [Exercises] have the following entry. This indicates that *cuaca* [weather] first appeared in the Exercises for Lesson 8, Dialogue 4.

cuaca weather 8.4E

Words appearing in the *Kaji Ulang* [Review] section which do not appear elsewhere have the following entry. *Pelayan* appeared in the Review section of Lesson 5, Dialogue 5.4.

pelayan waiter, waitress 5.4R

Words which appear in the *Latihan Tambahan* [Additional Exercises] in the *Lampiran* [Appendices] have the following entry. *Formulir* first appeared in the Additional Exercises for Lessons 1-5.

formulir form 1-5A

Words which appear in *Daftar Kata 1: Bertema* [Glossary 1: Thematic] which were not introduced elsewhere have the following entry. *Kemah*, for example, first appears in Thematic Glossary 5.

kemah [camp, tent] T5

Words appearing in the *Fonologi* [Phonology] section which appear nowhere else in the lessons are marked with a P.

lintah leech P

When complex forms are entered in the glossary, the root word is underlined. If the root word has been altered due to affixation, the original form appears in the parenthesis following the entry.

berasal originate 1.1; *menangis* (*tangis*) cry 12.5

The various personal names which are used in the dialogues and exercises also appear in the Indonesian-English Glossary. These entries tell the student if the name is male (m) or female (f).

Astuti name (f); *Tono* name (m)

SCHEDULE

The following schedule divides the text into hour-long sessions which allows time to expand the basic material presented into longer conversational exchanges between students. Time will also have to be scheduled for review and examination.

In the schedule below the indication *Percakapan* [Dialogue] refers to both the dialogue and its accompanying *Latihan* [Exercises]. Where not all the exercises associated with a particular dialogue are meant to be covered in a single lesson, the precise exercises to be covered are stated. The schedule only specifies dialogues up to *Pelajaran 15* [Lesson 15]. Beginning with Lesson 15 each dialogue and its accompanying exercises should be allotted one hour.

The first number following the Dialogue is the number of the lesson; the second is the number of the dialogue within the lesson. Dialogue 2.3, for example, can be found in Lesson 2, and is the third dialogue within that lesson.

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Introduction to the course;
Percakapan 1.1, 1.2 2. Percakapan 1.3, 1.4, 2.1 3. Percakapan 2.2, 2.3 4. Percakapan 2.4, 3.1, 3.2 5. Percakapan 3.3, 3.4, 4.1 6. Percakapan 4.2, 4.3, 4.4 7. Percakapan 5.1 8. Percakapan 5.2, 5.3 9. Percakapan 5.4 Latihan 1 - 3, Kaji Ulang 5.4.1 10. Percakapan 5.4 Kaji Ulang 5.4.2; Percakapan 6.1 Latihan 1 - 2 11. Percakapan 6.1 Latihan 3 - 6 & 6.2 12. Percakapan 6.3, 6.4 13. Percakapan 7.1, 7.2 14. Percakapan 7.3, 7.4, 7.5 Latihan 1, 2 15. Percakapan 7.5 Latihan 3 - 7, 7.6 16. Percakapan 8.1, 8.2 17. Percakapan 8.3, 8.4 18. Percakapan 8.5, 8.6 19. Percakapan 9.1, 9.2 20. Percakapan 9.3 | <ol style="list-style-type: none"> 21. Percakapan 9.4 22. Percakapan 10.1, 10.2 Latihan 1, 2 23. Percakapan 10.2 Latihan 3 - 5, 10.3 Latihan 1 - 3 24. Percakapan 10.3 Latihan 4, 10.4 25. Percakapan 11.1, 11.2 Latihan 1, 2 26. Percakapan 11.2 Latihan 3, 4, 11.3 Latihan 1 - 3 27. Percakapan 11.3 Latihan 4, 11.4 28. Percakapan 12.1 29. Percakapan 12.2, 12.3 Latihan 1, 2 30. Percakapan 12.3 Latihan 3, 12.4, 12.5 Latihan 1 31. Percakapan 12.5 Latihan 2 to 5, 13.1 Latihan 1 32. Percakapan 13.1 Latihan 2, 3, 13.2 33. Percakapan 13.3, 13.4 Latihan 1, 2 34. Percakapan 13.4 Latihan 3, 13.5 35. Percakapan 14.1 36. Percakapan 14.2, 14.3 Latihan 1 37. Percakapan 14.3 Latihan 2 - 5 38. Percakapan 14.4 |
|---|--|